



Renewable CM Points Program

Program Description

The Renewable-CM Points Program is designed for those Activities, typically courses, which do not significantly change from year-to-year. In these situations, a CM Approval Number and CM Points will be awarded and will be in effect until the Activity changes. If there are no Activity changes, the Activity can be offered using the same CM Approval Number and CM points, regardless of Activity Provider, date or location.

In the Renewable-CM Point Program, Activity Providers do not annually apply for a new CM Approval Number and CM Points; however, the Activity Provider will annually attest that the Activity has not substantially changed. This will be done using a simple process, e.g. email for most Activity Providers.

Any organization which meets the eligibility criteria specified below can contact ABIH for details about participating in the program.

The Renewable-CM Points program is operated at the discretion of ABIH who reserves the right to reject Renewable CM Point requests, discontinue the program with specific organizations, or suspend the program in its entirety at any time for any reason.

See next page for *Eligibility Criteria*.



Eligibility Criteria

1. The Renewable CM Point Program is available to any organization offering at least 5 Activities that will qualify for the program.
2. A qualifying Activity must:
 - a. Meet the specifications for Category 4 CM Approval, and
 - b. Be offered at least annually, and
 - c. Be unchanged* for at least 2 years.

*An Activity Change:

| Is | Is Not |
|---|--|
| <ul style="list-style-type: none"> • A subject matter technical change that would alter the awarded CM points, i.e. changing from IH to Safety category for CM points • Any reduction of the Activity time, e.g. going from 6 hour to 5 ¾ hrs • A name change for the Activity Title • When the Activity is no longer offered | <ul style="list-style-type: none"> • Updating technical content to make it current and accurate • Adding additional time • Rearranging the Activity schedule • Different instructors |

3. The organization owning the content must appoint a Primary Contact Point.
4. The Primary Contact point:
 - a. Is the only person who can request Renewable CM points (cm@abih.org)
 - b. Agrees to annually verify Activity stability,
 - c. Agrees that Activity Providers must adhere to the subject matter and minimum time aspects as determined in the original point review,
 - d. Agrees to contact ABIH if:
 - i. A change occurs to the Activity
 - ii. The Primary Contact changes