

Submittal Form for Voluntary Termination of Certification

Please review the following ABIH policies regarding voluntary termination of the CIH/CAIH certification. Submitting this form recognizes that you are no longer interested in retaining the CIH or CAIH certification. CIHs/CAIHs in good dues standing who are considering a voluntary termination may wish to consider Retired Status. (Please see the Submittal Form for Retired Status).

The following policies apply to the voluntary termination of a certification:

1. Voluntary termination takes effect upon receipt at the Board Office of the signed submittal form.
2. The CIH/CAIH will no longer be listed in the ABIH web Roster.
3. CIHs/CAIHs that choose to terminate their certification may not use the designation CIH or CAIH, except on a resume or CV to reference the years of active certification.
4. When the Board finds that a CIH/CAIH has failed to renew his/her certification or requests a voluntary termination, the Board will send that person a final written notice of termination at the individual's current mailing address.
5. Once the certification has been terminated, a CIH may recertify by passing the Comprehensive Practice exam. An individual's original certification number will not be reassigned. To recertify by examination, a person previously certified in the Comprehensive Practice is required to submit a written request attesting to current industrial hygiene practice and a \$75.00 re-application fee. CIHs certified in an Aspect must qualify to take the Comprehensive Practice examination by providing a Reapplication form and a Professional Reference Questionnaire form from supervisors covering the latest two years of employment and a re-application fee of \$75.00. The examination fee is \$350.00.

_____ I have reviewed the Submittal Form for Voluntary Termination of a Certification and accept the ABIH policies affecting termination.

Name: _____

Home Address: _____

Signature: _____ Date _____

Please mail or fax to: ABIH, 6015 W. St. Joseph, Suite 102, Lansing, MI 48917 (fax – 517-321-4624)