

CIH/CAIH  
AMERICAN BOARD OF INDUSTRIAL HYGIENE  
**CM Point Request Form**

*This form may be filled out either by the sponsoring organization or a CIH/CAIH requesting CM point review. An updated form is required annually for courses or conferences which have previously received CM points.*

CM points are awarded at a rate of 0.5 point per half day (3 hours minimum).

Fundamental industrial hygiene courses and non-EHS management courses are capped at 5.0 CM points per course and 5.0 CM points per 5 year cycle. General management educational activities will no longer be accepted for CM points beginning with courses offered in 2010. Safety CM points are accrued toward the overall 40/35 CM point requirement and are not part of the 10 point minimum IH requirement.

The following information **must** be submitted in order to review courses or conferences: CM Point Request Form and a **detailed outline/agenda which includes information on the content/subject matter and the number of contact hours.**

The following information **must** be submitted in order to review distance learning activities: CM Point Request Form and information on content; verification of completion procedures; means of delivery (video/manuals/web/audio); verification that a **test** is required to complete the activity; and information on the number of hours (excluding the test) required to complete the activity

**Verification:** If the sponsor provides a certificate or other documentation verifying completion of the continuing education activity, it should be sent to the CIH/CAIH, **not** ABIH.

Please check one:

Classroom Course:

Conference:

**Distance Learning:** video  manuals  web  audio  hours to complete: \_\_\_\_\_ test

Has this educational activity been credited for CM points before: Yes  Approval # \_\_\_\_\_ No  Unknown

Is the content and length the same as before: Yes  No  Unknown

Sponsor: \_\_\_\_\_

Title: \_\_\_\_\_

Dates: \_\_\_\_\_ to \_\_\_\_\_ multiple offering dates: \_\_\_\_\_

Location: \_\_\_\_\_

(City)

(State or Province)

(Country)

Target Audience: \_\_\_\_\_

Learning Objectives: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact: Person submitting this form: CIH  CAIH  or sponsor .

Name: \_\_\_\_\_

Company/Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Send to: ABIH, 6015 W. St. Joseph Highway, Suite 102, Lansing, MI 48917. Phone: 517-321-2638 Ext 3 Fax: 517-321-4624

Please be aware that granting of CM points does not authorize the sponsor's use of the ABIH logo. ABIH does **not** accredit, certify or endorse any courses, seminars, conferences or educational programs.

A listing of approved courses, conferences and educational programs are listed at the ABIH web site ([www.abih.org](http://www.abih.org)) on the Diplomates/Certificants page.